

PENN FORUM FOR WOMEN FACULTY BYLAWS
Last Approved & Updated: May 18, 2015

MISSION

To build a community of women scholars that enriches the University of Pennsylvania by:

- Advocating for policies and practices that promote equity for women faculty
- Creating opportunities for education, professional skills building, networking, and cross-school and cross-disciplinary interactions for women faculty
- Providing advice to Penn's administration on matters of significance to women faculty
- Enhancing Penn's visibility as a welcoming community for women faculty
- Engaging with prominent women scholars and colleagues at other institutions to identify best practices for enhancing opportunities for women faculty
- Developing initiatives and programming for sharing with women faculty nationwide

ELIGIBILITY

All women standing faculty (tenure track and clinician educator) within Penn's twelve schools are eligible to participate in the Forum.

GOVERNANCE

A Council of women in the standing faculty, representing all 12 schools, and all ranks, will be responsible for strategic planning and development of activities and programs, and the creation of informal alliances and relationships with women faculty at other institutions. Council shall also serve as an advisory committee to the Office of the Provost on issues of interest to women faculty, including the development of centralized initiatives for women faculty and reports to the University of Pennsylvania community (e.g. Gender Equity Report, Diversity Action Plan Report).

Every year, the Council will elect one member (at associate professor or professor rank) to serve as Chair-Elect of the Faculty Forum; the former Chair-Elect shall begin a 1-year term as Chair, and the immediately preceding Chair shall then begin a 1-year term as Past-Chair. The Chair is responsible for overseeing the daily Council activities with administrative assistance, leading the Council meetings, and forming sub-committees. The Chair-Elect serves as an ex officio member of the sub-committees for Communication and Programming, is responsible for integrating activities of the committees and assisting the Chair in overseeing the continuing and periodic Forum activities. The Past-Chair serves in an advisory role to both the Chair and Chair-Elect, substituting for either as needed.

Council members will be nominated (e.g. by self, Deans, Forum members), elected by Council members, and will serve staggered 2-year terms. Members can be re-elected for 3 consecutive terms, with no limit on total number of terms that can be served.

Members wishing to stay for longer consecutive terms may be appointed as members-at-large, at the nomination of the chair and chair-elect. Their membership on the council will be confirmed each year by Council vote.