II.B.6. Staff Appointments of Graduate and Professional Students

The following appointments are limited to persons registered for full time study in the graduate or professional programs of the University of Pennsylvania. Service-related appointments are for one year or less; however, they may be renewed. Service-related appointments cannot require more than twenty hours of service per week. All teaching assistants, teaching fellows, research assistants and research fellows must receive letters of appointment that state the length of the appointment, the level of funding, and the services expected.

**Teaching Assistant.** A teaching assistant teaches or guides students under the direction of a faculty member. The teaching assignment is not required of all graduate students in the degree program.

**Teaching Fellow.** A teaching fellow teaches or guides students under the direction of a faculty member. The teaching assignment is directly related to the area in which his or her degree is to be conferred and equivalent teaching (with respect to duration and the nature of the assignment) is required of all candidates as a condition for receiving such a degree.

**Research Assistant.** A research assistant aids the research of an investigator or a member of the faculty.

**Research Fellow.** A research fellow is appointed for research under the direction of a faculty member whose research is directly related to the area in which the fellow’s degree is to be conferred and in which equivalent research is required of all candidates as a condition for receiving such a degree.

**Pre-doctoral Trainee.** A pre-doctoral trainee receives a fellowship that is paid from external grants but does not require service of the student for the term of the appointment.

**Educational Fellow.** An educational fellow receives a fellowship that is paid from University of Pennsylvania funds, such as a dean’s account or the University Fellowship Fund, and requires no service of the student for the term of the appointment.